

ALSA Minutes

Meeting Monday 12th November 7:30pm, School Staff Room

Attendees:

Mandy Abley (Head Teacher), Rachel Lockwood (Governor/Teacher link), Emma Betteridge, Diana Harrington, Megan Foxcroft, Rebecca Fox, Sarah Shaw, Michelle Galea, Amanda Lanchbery, Debbie Knowles, Cara Roberts, Serena Pattison, Alun Davies.

Apologies:

Anna Davies, Rachael Blok, Amy-Rose Luckhurst, Sophie Bell

New Governor/PTA contact – Miss Lockwood.

Constitution vote

Parent Kind Constitution was tabled. Formal notice given 14 days prior for comments. Notice sent via school and formal letter tabled. No comments received.

Vote taken. All those present, including Governor and Head Teacher agreed to adopt new constitution.

Signed off by Chair and Head Teacher.

Next step – Debbie to log with the charity commission.

Finance

We have approximately £12.5K in the bank account with £11K available to spend.

£3.5K was raised so far this year between cards (£320), Quiz Night (£900), Halloween Film and Panto and Christmas Jumpers.

Jumpers – 296 sold

Do we introduce central purchasing? Discussion is for fairs etc – all items can be purchased together.

Spending Plans

Class Wish list, including learning departments.

New microphone or Sound System – to reach out to school (Maria A) to confirm requirements.

Past Event Round ups

Bake Sales

Need to look at dates. Last day of term made £98, which is down on historic numbers. Need to move off last day of term.

Movie Night

Over 80 kids attended.

Older kids seemed to not enjoy offering of Hotel Transylvania. Popcorn was a messy tidy up.

Risk Assessment was not done. Nuts were found on premises. Parents of children with allergies were immediately notified. Gym was sanitized.

£700 was taken on the box office. Take for film distribution is 35% of profits or £83, whatever is most. Could we do by donation next time?

Suggestions:

No water bottles.

Discount for bringing reusable cups.

Metal Bin holders for bags for recycling.

Know location of broom, hoovers and sanitizer.

Ensure no NUTS in chocolates.

Keep Cake wrappers so ingredients are available.

Upcoming Events

Christmas Fair

Stalls:

Christmas Fair update:

YR: Sweets stall & another game

Y1: Pamper room and bottle / chocolate box tombola

Y2: Toasties – Cheese versions only

Ginger bread decorating

Reindeer Food

Adopt a cuddly toy – Caroline Hoggarth

Y3: Bar

A game

Y4: Cake stall and hot chocolates, tea, coffee. (Paper Mugs)

A game

Y5: Toys and books (school council and teachers)

Snowball game (pocket money toys)

Advent spin wheel (Max lead)

Y6: Santa grotto and photo booth

Grotto £3.50 entrance, £1.00 for photos. Need access for next year.

Other items:

- Entry – £1 for all
- Sarah Shaw to put together a map of the stall locations.
- All alcohol to be stored in Mrs Abley's office – need access.
- First aiders: First aid box
- Risk assessment
- Door staff
- Estate agent boards – list to Ashtons.
- Head teacher for the day raffle (2 winners) (Friday 14th December)
- Thompsons confirmed – guess the cake weight.
- TENS applied and received.
- Music to be held in the Music Room:
 1. Ukulele
 2. Choir
 3. Violin
- Hamper Raffle drawn end disco

Christmas Disco

Christmas Disco Y4 & 6

DJ – top be booked. Meg to do.

TENS – Diana has applied and received.

March Parents Event

Comedy night? Needs further costing and a lead. Games night?

Maintenance Day

Should be change the next maintenance day date?

Chloe James shopping event

Need 10 people to attend to make it worthwhile.

Any Other Business

Need to organise a folder in the ALSA cupboard of risk assessments.

Introduce a school wall Calendar for purchase – timings, photos or art work? Much discussion around photo consent. School Gateway can provide an opt in consent.

Filming of nativity plays for purchase – consent?

Dates of next ALSA meeting

Meeting dates changed to alternative Monday/Wednesdays to accommodate football clash.

Wednesday January 16th 7:30pm (March Event)	(School Staff Room)
Monday March 4th 7:30pm (Summer Fair)	(School Staff Room)
Wednesday May 1st 7:30pm	(School Staff Room)
Monday July 3rd 7:30pm	(Pub)