

ALSA AGM AGENDA

Meeting Monday 18th September 7:30pm, School Staff Room

Attendees:

Emma Betteridge, Diana Harrington, Debbie Knowles, Camilla Malfory, Emer Kelly, Mia Lancaster, Nadine Farrar-Hockley, Sarah Owen, Louise Daly, Victoria Ross, Chrissy Cahill, Yuva Moyo, Rachel de Riese, Shauna Lord, Bridget Comiskey. Michelle Galea, Clare Sayce.

ALSA Committee Confirmations including Year Reps

Emma Betteridge – Chair
Diana Harrington – Secretary
Debbie Knowles – Co-treasurer
Camilla Malfory – Co-treasurer

Year R – Sarah Abbot, Clare Sayce
Year 1 – Emer Kelly, Diana Harrington
Year 2 - Mia Lancaster, Nadine Farrar-Hockley, Sarah Owen
Year 3 - Louise Daly, Victoria Ross & Chrissy Cahill
Year 4 - Yuva Moyo
Year 5 - Rachel de Riese, Shauna Lord
Year 6 - Amina Hatia, Bridget Comiskey

Finance

Statement of accounts

Successful year has left ALSA with £7,000 to distribute to immediate school requests.

Fundraising events:

Easy fundraising £1681
Stampstastic £20
Bags2school £248
Dads football night £30
7 x cake sales £958
Christmas cards £200
Christmas fair £3800
Panto tickets £932
Race night £1256
Book week activities £2150
Sausage sizzle at Bunnings £798
Tea towels £967
Bike Day £110
Ad hoc sales after school £128
Sports day refreshments £64
DVD of Key stage 2 production £115
St Albans half marathon £300
Summer Fair £4,801
Summer Ball £5,811
End of term discos £1737

ALSA distributed the money in the following ways:

Key Stage 2 library £5,000
Books £1,400
Philosophy teacher £3,000
Outside area £10,500
Classroom wish lists £2,000
Key stage 1 library £5,000
School maintenance day and skip £900
Requested school equipment... £250
Theatre performances in school £1,700
Year 6 year books £200
Choir £300

Fundraising

Survey results discussed and finalized next meeting. Look to push Easyfundraising.
Decision made not to do Bunnings as profit margin is not the same (different process).

Spending Plans

Touch base with school – request has come in for some computers and shed.
Art Week – £ 4,000

JustGiving

Registered, but there is another option available through Virgin that could be cheaper.

Communication Method

Recommend communication to go out at and include in Friday notices, news on the ninth.
Updates to school website. Emails via reps and facebook pages.

Event Calendar Confirmation / ALSA diary dates setting for 2017-18

To be finalized by end of month and distributed.

Event actions for this half term

Christmas Cards

Art work and forms need to be returned this half term.

Looking for help for Y2 and Year R for pictures in class. KS2 packages to be sent home in book bag.

Pantomime

Panto tickets on sale on Friday 22nd September – Bridget/Bhavni to take lead as Year 6.
300 tickets available.

Tickets must be paid for by October 13th 2017 at the Arena.

Note: tickets for 2018 on sale in December 2017. Must line up to get allocation.

2016/2017 Final Event Round up

Summer Ball

Difficulty selling tickets, however very successful night and enjoyed by all that attended. OA's a good vendor to work with.

Survey results suggested that a Summer Event for £30 is the preferred option for 2018.

Summer Disco

Need additional cooler boxes, drinks were not cool.

90 chips were the right number (Fishy Delishy) – sell for £2 or £3 as £2.50 was hard with change?

Additional Beer required, very little wine sold.

Reminder to bring picnic blankets for parent.

As families bought lots of food/drinks from home, not as many drinks/chips sold.

Invoicing Ashtons for Summer Fair Boards

Debbie/Camilla will invoice

Thank you letters for auction items

Action required. Reminder to ensure that when parents are using the services to thank for their donations

ALSA Volunteer Organisation Constitution updating

First Aid Volunteer register

Note to request to be added to Friday notices. Need two first aiders for each event.

Shed update for outside equipment

Quote from school received was £1700, Emma/Serena will work to source cheaper alternative within school's requirement.

Any Other Business

Maintenance Day – September 30th 2017

Kelly Irwin organizing – notices sent out.

Dates of next ALSA meeting

Meeting dates changed to alternative Monday/Wednesdays to accommodate football clash.

Wednesday November 8 th 7:30pm (Xmas Fair)	(School Staff Room)
Wednesday November 29 th 7:30pm	(School Staff Room)
Monday January 15 th 7:30pm	(School Staff Room)
Wednesday February 28 th 7:30pm (Summer Fair)	(School Staff Room)
Monday April 23 rd 7:30pm	(School Staff Room)
Wednesday June 13 th 7:30pm	(School Staff Room)
Monday July 9 th 7:30pm	(Pub)