

Aboyne Lodge Primary and Nursery School – School Accessibility Plan 2020-2022

Access to the Physical Environment

Targets	Strategies	Timescale	Responsibility	Success Criteria
To be aware of the access needs of children, staff, governors, parents and carers with disabilities.	Include access plans/needs as part of the one page profile for pupils with physical disabilities	As required	SENCo/classteacher	One page profiles and Individual/class provision maps are in place for pupils with disabilities. These are shared with relevant members of staff and parents.
	Annual reminders to parents and carers through newsletter to let us know if they have problems with access to areas of school	Ongoing process	Headteacher/Deputy	Any new needs arising are known and met.
	Circulate information to relevant staff on Access to Work scheme	Ongoing process	Headteacher	Access to Work Information is available in staffroom.
Ensure everyone has access to all areas in the school	Ensure all ramps are fitted to relevant areas when needed.	Checks to ensure ramps are maintained Daily checks and any	Site manager	Ramps are in relevant areas and are well maintained

	<p>Ensure the lift is always in working order</p> <p>Ensure nothing is preventing wheelchair access</p>	<p>issues reported immediately. Yearly services</p> <p>Daily checks to ensure all entrances/exits are clear of obstructions</p>	<p>Staff/Site manager</p> <p>Staff/Site manager</p>	<p>The Lift is available and in working order whenever needed</p> <p>Wheelchair dependant people are able to access all areas of the school</p>
<p>Ensure that all pupils, parents and staff can access all areas of school during the refurbishment</p>	<p>Ensure contractors are aware of any specific needs that require special arrangement</p>	<p>Ongoing throughout the process of refurbishment</p>	<p>SENCo/Headteacher</p>	<p>Everyone is able to access the school easily and safely during the refurbishment</p>

Access to the curriculum

Targets	Strategies	Timescale	Responsibility	Success Criteria
<p>Increase confidence of all staff in differentiating the curriculum</p>	<p>Be aware of staff training needs on curriculum access</p> <p>Assign CPD for specific areas as the need arises</p>	<p>On-going and as required</p>	<p>SENCo</p>	<p>Raised staff confidence in strategies for differentiation and increased pupil participation</p>
<p>Ensure classroom support staff have</p>	<p>Be aware of staff training needs</p>	<p>On-going and as required</p>	<p>SENCo</p>	<p>Raised confidence of support staff</p>

specific training on disability issues	Staff access appropriate CPD			
Use ICT software to support learning	<p>Make sure software installed where needed Clicker docs installed on all ipads</p> <p>Training for staffing use of Clicker docs</p> <p>Investigate use of reading pens. Liaise with Windemere support base and apply to be part of pilot scheme for reading pens.</p>	<p>As required</p> <p>Summer 2020</p> <p>Spring/Summer 2020</p>	Teachers/SENCo	<p>Wider use of SEN resources in classrooms</p> <p>Staff and Children are confident to use Clicker Docs. Reading pens are in use and Children with SpLDs are able to access a wider variety of texts.</p>
All educational visits to be accessible to all	<p>Develop guidance for staff on making trips accessible</p> <p>Ensure each new venue and transport is vetted for appropriateness</p>	As required	SENCo	All pupils in school able to access all educational visits and take part in a range of activities
Review curriculum to ensure PE is accessible to all	<p>Gather information on accessible PE and disability sports</p> <p>Seek disabled sports people to come into school</p>	As Required	PE Coordinator	All to have access to PE and be able to excel
Ensure all people with	Ensure there is a	As required	SENCo	All people with

disabilities can be safely evacuated	personal emergency plan for all pupils with a disability. Ensure all staff are aware of their responsibilities in an evacuation.			disabilities are safe in the event of a fire. People with wheelchairs can be evacuated quickly and easily.
Ensure the sound field system is maintained and serviced regularly to support pupils with a hearing impairment	Soundfield system is serviced/updated with refurb.	As required/any issues reported immediately Jan 2020 soundfield check/update	SENCo/Headteacher	All children have access to the curriculum.
Ensure all children with disabilities can take part in lunchtime and after school activities	Discuss with all club/activity leaders to ensure support is available when needed	As required	SENCo/Heateacher	All children have access to all out of school activities.

Access to information

Targets	Strategies	Timescale	Responsibility	Success Criteria
To ensure that all parents and other members of the school community can access information	Written information will be provided in alternative formats as necessary Staff have relevant training to use different formats e.g Braille	As required	Headteacher/SENCo	Written information will be provided in alternative formats as necessary

To ensure that parents who are unable to attend school, because of a disability, are able to access parent's evenings.	Staff to hold parents evenings by phone or send home written information.	As required	Teachers	Parents are informed of children's progress
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